1st ENI SEIS II South Support Mechanism Regional Workshop on Infrastructure and Data Management

Work Package 4: Data management and Infrastructure

Roles and nomination of data reporters for H2020 data flows

Michael Assouline, PhD

NCE2: Water and Marine

ICT and Data Management (ENI) Expert

European Environment Agency

Use of reporting tools

- The reporting for the H2020 Initiative is organised in collaboration between INFORAC and the European Environment Agency (EEA)

- A suite of IT tools optimised to support the business processes of a data collection network building on a shared information infrastructure are put at country disposal

- A series of steps are requested to implement a data flow for the H2020 indicators

- In practice we follow the same procedure as EIONET countries to report information to the European Environment Agency (EEA) through the Reportnet system (the European Environment Agency's electronic infrastructure for data collection)

Reporting procedure

- The Reporting Obligation Database is the entry point where it is possible to find all the key documentation (guidelines, data dictionaries, documents) for the H2020 data flows and to access the envelopes

- Each country will be invited to use their respective H2020 folder in the Central Data Repository (CDR)

- Each country will find a subfolder for each indicator where to upload data

- Spreadsheet will be distributed to the countries around **the 18th of October 2018** to be filled and made available

- The spreadsheet will already refer to code lists (administrative units, parameters, etc. to facilitate the entry of records. Training on how to use the templates can be organised

- QA/QC are put in place to ensure data consistency once the spreadsheet are submitted

- Please refer to the data dictionaries to fill the spreadsheets

European Environment Agency

Organisation for data reporting

- Different exchange with the countries are foreseen and by consequence Internal coordination within the national team need to be ensured

- First step is to identify which public body (or bodies) have responsibility for managing the different datasets needed for implementing the H2020 Initiative for each indicator

- Organigram of key player for information systems and data management at country level will be initiated by INFO RAC together with EEA

- The number of data reporter need to be defined. We suggest accrediting the 2 NFPS of ENI SEIS II South Project Support Mechanism however other options (INFO RAC focal point, MED POL focal point, etc.) are possible depending on the country needs
  - Data reporter > upload and create the repository
  - Focal point > role of reviewer : accept and make the submission

European Environment Agency

Nomination of data reporters

- The use of the suite of tools requires that any user (user name and password) and permissions are in place to submit national deliveries

- A template for users definition will sent to the countries

Deadline for submitting the user excel template with users details: Monday October 15!!

Please inform the EEA michael.assouline@eea.europa.eu AND INFO RAC info@info-rac.org about the nominated persons providing below information. Please inform us about any required update for accounts which should be modified, deactivated or have their reporting rights revoked so that the necessary arrangements can be made

First Name*

Last Name*

Full name (native language)

E-mail*

Job Title

URL Postal Address

Telephone Number*

Mobile Telephone Number

Fax Number Organisation*

Department Reason to create* : reporting on Indicator **XX** of the H2020

European Environment Agency

Roles and nomination of data reporters for H2020 data flows

Questions?

Michael Assouline, PhD

NCE2: Water and Marine

ICT and Data Management (ENI) Expert

European Environment Agency