

**INFO RAC visit**  
**Work Package 4 Data management and infrastructure**  
**ENI-SEIS South Support Mechanism project**

**6-7-8 February 2017**  
**Rome, Italy**  
**(ISPRA)**

**DRAFT AGENDA**

Objectives of the meeting:

- For each item in the agenda, evaluate the current situation (problems and limits), list a series of points to be addressed, identify working methods (including resources, roles in the team, sharing platform documents) and start working on certain points.
- First exercise is to explore INFO MAP infrastructure in view of delineating win-win solution (H2020 data flows) starting from the Medpol system hosted at INFO RAC.
- Prepare a Meta data model, business plan, relevant information, mind map, list of questions to be addressed to UNEP MAP.
- Audit MedPol Information System to be run against this Meta data model and the corresponding system architecture.
- Explore other reporting tools related to the Barcelona Convention.
- Implementation of work plan: supporting INFO RAC activities in order to have INFO MAP working to be developed all along the 3 days visit and more specifically regarding the infrastructure component (WP4) of SEIS II project in line with the other work packages (last day).
- Links with the ENI SEIS II website (in a view of implementing data visualization tools).

Monday 6 February 2017, 09:00-17:30

<b>Agenda Items</b>	<b>Series of point to be adjusted if needed</b>	<b>Time</b>	<b>Participants</b>
<b>1</b>	Opening of the meeting	14:00 - 14:10	
<b>2</b>	Introduction of INFO RAC team	14:10 - 14:30	INFO RAC Team
<b>3</b>	ENI SEIS II Support Mechanism project (description of action and website + H2020 working plan (2015-2020))	14:30 - 15:00	Michael
<b>4</b>	INFO RAC activities related to ENI SEIS II Support Mechanism Project	15:00 – 15:30	Giordano
<b>5</b>	INFO MAP existing architecture and datasets and implementation phases (timing and human resources)	15:30 – 16:00	Fabio + Christian
<b>4</b>	Meta data model in line with the ecosystem approach ECAP	16:00 – 17:30	INFO RAC



Tuesday 7 February 2017, 9:00-17:30

Agenda Items	Activity	Participants	
1	MEDPOL Info system	09:00 - 10:00	Alessio (B-Open)
1	PRTR (based on pilot projects developed in the first phase)	10:00 – 10:30	Andrea Gagna
2	RACs thematic information systems (Plan Bleu, SCP, ICZM, etc.) to be considered in IMAP perspective	10:30- 11:00	All
1	Data policy review and preparation (based on the official document ECAP Decision (Istanbul 2011) + Medpol data decision)	11:00 - 11:30	All
2	Structure of the catalogue of metadata (including catalogue of data reporters), doc from COPS regarding reporting activities	11:30 – 12:00	Giordano + Michael
3	QSR and indicators	12:00 – 12:30	Giordano
4	Data dictionaries for reporting activities (Reportnet) taking into account reporting unit (also according to the MSFD)	12:30 – 13:00	Giordano + Michael
5	Implementation phases of INFO MAP (timing and human resources) based on the contractual document (EEA-UNEP MAP)	14:30 – 17:30	All

Wednesday 8 February 2017, 9:00-17:00

Agenda Items	Activity	Participants	
1	Preparation of implementation plan for infrastructure component (WP4) of SEIS II project (timeline) in order to support countries to make the indicator based environmental assessment (based on infrastructure components extracted from national work plan)	09:00 – 16:30	All
2	Closing the meeting	17:00	

