

National Work Plan

Service of Planning and Programming
Ministry of Environment

LEBANON

Version 7: 5 May 2017

ToR for Work plan Activities

The purpose of this document is to describe thoroughly the terms of references of each activity included in Lebanon's work plan and priorities the tasks.

Following thorough discussion, Lebanon chooses not to have the support of national assistant and distribute the tasks/missions mentioned in the ToR of activities below to the NFP and the SEIS II national team within MoE, CAS and the related local authorities and ministries.

Activity 1: Assessment of Data and Indicators (WP2 – WP3 – WP4)

➤ **Current Situation/Problem:**

- Current data needs collection, evaluation and upgrading
- Environmental indicators require selection and development
- Absence of policy for environmental data collection and sharing
- Lack of coordination between national institutions
- Lack of legislative framework organizing the data sharing among the different concerned institutions
- Lack of information flow management

➤ **Purpose:**

- Securing the collaboration among executives on the need to share environmental data and framework Assessment.
- Conducting detailed mapping of involved stakeholders and available data series

➤ **Outputs**

- Elaboration of Policy on Environmental monitoring and data collection
- Elaboration of List of Current - Missing Data/Indicators
- Creation of a Shared Environmental System
- Meetings reports
- Issuance of SOER

➤ **Responsible entities for the implementation of the activity**

- NFP
- National Team
- Experts from EU/EIONET (Exchange of experience: Study tours/regional workshops)

➤ **Tasks:**

- Meetings with NFPs within H2020, stakeholders and local institutions involved.
- Meetings with SEIS II National team
- Preparation for Technical Assistance visit to Lebanon
- Technical assistance on 20-21 June 2017 (desk work with NFPs, discussions and meetings with MoE minister and FPs and SEIS II national team)
- Study tours for SEIS II national team member
 - 1 Study tour in 2018 for 2-3 members of National Team
 - 1 Study tour in 2019 for 2-3 members of National Team

➤ **Period of Implementation:** 2017-2018-2019

Activity 2: Strengthening of MoE Infrastructure (WP1)

- **Current Situation/Problem:**
 - Insufficient expertise and knowledge on policy making, environmental monitoring
 - Deficiency of financial resources
- **Purpose:**
 - Designing a sharing mechanism for environmental data
 - In depth-focus on capacities of MoE staff and SEIS national team Development of skills and innovative contributions
 - Enhanced inclusion and involvement of nationals in SEIS II project tasks
- **Responsible entities for the implementation of the activity**
 - NFP
 - National Team
 - Experts from EU/EIONET
- **Outputs**
 - Work procedures for National team
 - Technical/Administrative reports of study tours
 - Database for Shared System --> methodological documents
 - Periodical reports of National team activities, missions, travel visits and outputs.
- **Tasks**
 - Meetings with NFPs within H2020, stakeholders and local institutions involved.
 - Meetings with SEIS II National team
 - Study tours for SEIS II national team member
 - 3 Study tours in 2018 for 2-3 members of National Team
 - 3 Study tours in 2019 for 2-3 members of National Team
- **Period of Implementation:** 2017-2018-2019

Activity 3: Inter-institutional cooperation

- **Current Situation/Problem:**
- **Purpose:**
- **Responsible entities for the implementation of the activities**
- **Outputs**
- **Tasks**

Indicative budget breakdown

	2017	2018	2019	TOTAL
Activity 1				
Personnel				
(Staff)	(...working days X ... daily salary rate)			
(Consultants)	(... working days X ... daily salary rate)			
Travel				
Contractual Services				
Equipment				
Implementing Partners				
Activity 2				
Personnel				
Staff				
Consultants				

Travel				
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Contractual Services				
Equipment				
Implementing Partners				