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MEDITERRANEAN ACTION PLAN

19 February 2019
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Regional Meeting on Reporting of Releases to Marine and Coastal Environment from Land Based Sources Activities and related Indicators

Tirana, Albania, 19-20 March 2019

Agenda item 2: Organizational Matters

Provisional Annotated Agenda

The Meeting has been organized in collaboration with the European Union funded Project ENI SEIS II South Implementation of the Shared Environmental Information System (SEIS) principles and practices in the ENP South region – SEIS Support Mechanism

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Introduction

1. In accordance with the UN Environment/MAP Programme of Work 2018-2019 adopted by the 20th Ordinary Meeting of the Contracting Parties to the Barcelona Convention and its Protocols (Tirana, Albania, 17-21 December 2017), the Secretariat is organizing a Regional Meeting on Reporting of Releases to Marine and Coastal Environment from Land-Based Sources Activities and related Indicators. The Meeting is held in collaboration with the European Union funded Project ENI SEIS II South Implementation of the Shared Environmental Information System (SEIS) principles and practices in the ENP South region – SEIS Support Mechanism.

2. The main objectives of the Meeting are to review and provide guidance on the following issues:

- Lessons learned from the ongoing 4th Cycle of the National Baseline Budget (NBB) of Pollutants Update reporting and support to the countries to implement and further develop their capacity on Pollutant Release and Transfer Register (PRTR) implementation including promulgating a legal framework at national level;
- Review of the methodology for developing and applying national emission factors;
- Training on tools for data collection for the 4th Cycle of NBB update and Horizon 2020 Initiative/ National Actions Plans (H2020/NAP) Indicator on industrial emission cluster particularly via NBB/PRTR Infosystem and InfoMAPNode;
- Assessment of the H2020/NAP on industrial emission cluster indicators at national and regional levels; and
- Ways and means to ensure/maximize synergies between 4th Cycle of NBB and ENI SEIS H2020/NAP industrial emission cluster indicators and linkages to evaluation of implementation of National Action Plans and Regional Plans.

3. The following annotations to the Provisional Agenda were prepared by the Secretariat to assist the Meeting in its deliberations.

Agenda item 1: Opening of the Meeting

4. The Meeting will be opened at 09:30 on 19 March 2019 by the MEDPOL Programme Officer - Barcelona Convention Secretariat and the representative of the host country, Albania.

Agenda item 2: Organizational Matters

Working Documents:	UNEP/MED WG.462/1 UNEP/MED WG.462/2 UNEP/MED WG.462/Inf.1
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- a) *Rules of Procedure for the Meeting on Reporting of Releases to Marine and Coastal Environment from Land Based Sources Activities and related Indicators*

5. The Rules of Procedure for Meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its Protocols will apply mutatis mutandis to the present Meeting (UNEP/IG.43/6, Annex XI).

- b) *Election of Officers*

6. Subject to Rule 20 of the rules of procedure mentioned at para. 2(a), the Meeting will elect a President, three Vice Presidents and a Rapporteur from among the representatives of the Contracting Parties.

c) Adoption of the Provisional Agenda

7. Subject to Rule 14 of the Rules of Procedure mentioned at para. 2(a), the proposed agenda appearing in document UNEP/MED WG.462/1 and annotated in the present document will be reviewed and proposed for adoption by the Meeting including the timetable contained in the Annex to the present document.

d) Organization of Work

8. The discussions are proposed to be held in plenary sessions.

9. Simultaneous interpretation in English and French will be provided during the Meeting. Documentation will be in English and French. As per practice, pre-session documentation will not be distributed on paper. Participants are encouraged to download the documentation on their computers in advance of the session.

10. Sessions are scheduled every day from 09:30-12:30 and 14:30-17:30.

11. It is expected that the Meeting will address all items of the Agenda during the two days. It is envisaged to close the Meeting at 17:30 on 20 March 2019 after adopting its Conclusions and Recommendations.

Agenda item 3: Template on PRTR Regulation

Working Documents: UNEP/MED WG.462/3
UNEP/MED WG.462/Inf.4

12. Under this agenda item, the Secretariat will present the recent developments and outcomes of the Global Round Table Meeting of PRTRs, emphasizing the variety of uses and users of PRTR systems and related communication strategies, in addition to the single window approach of international reporting. The Secretariat will also present a draft template on PRTR regulation (UNEP/MED WG.462/2) strengthening the regional legal framework underpinning the reporting requirements of the countries for fulfilment of their obligations under the Barcelona Convention.

Agenda item 4: Practical Implementation Guidelines on PRTR

Working Documents: UNEP/MED WG.462/4

13. Under this agenda item, the Secretariat will present the updated proposal of the MEDPOL PRTR Implementation Guide (UNEP/MED WG:462/4), which will support and strengthen the ability of national operators to collect, evaluate and report all pollutants released into the environment on a regular basis to the national authorities. Further discussions will be also undertaken on instructions to the competent authorities to tackle the reporting requirements described by the NAP/H2020 indicators taking into consideration the information provided by the 4th Cycle of NBB update. During the Meeting, countries are expected to briefly present their experiences on PRTR reporting.

Agenda item 5: Methodology for Developing and Applying National Emission Factors

Working Documents: UNEP/MED WG.462/5

14. Under this agenda item, the Secretariat will present the proposal for the methodology for developing and applying national emission factors, and for providing technical support to the countries to develop their own emission factors based on globally-recognized emission factors, as agreed at the

Regional Meeting on PRTR and Pollution Indicators (Ankara, Turkey, 16-17 June 2014) (UNEP(DEPI)/MED WG.399/6. The guidance documents (UNEP/MED WG 462/5) will be introduced by MED POL for further discussion and elaboration with the view to use actual discharged loads for developing the national emission factors where real time measurements are not available. The Meeting is expected to complement the information provided by the Secretariat with national experiences and presentations related to the implementation of different aspects and provisions of collected data under the 4th Cycle of NBB Update and Data Call for H2020 indicators data flow and spatial collection under ENI SEIS II South Project.

Agenda item 6: Regional Tools for Data Collection: Manual for NBB/PRTR Infosystem and Manual for InfoMAPNode; Training on NBB and PRTR Data collection and upload

Working Documents: UNEP/MED WG.462/6

15. Under this agenda item, the Secretariat, in cooperation with INFO/RAC, will present the User Manual for InfoMAPNode (UNEP/MED WG.462/6) and the User Manual on NBB/PRTR MED POL Infosystem (UNEP/MED WG.462/Inf.3). These manuals will be used for providing training to national experts to collect and share data through the Spatial Data Infrastructure (SDI) as a reporting infrastructure developed by UN Environment/MAP-INFO/RAC in the framework of ENI SEIS Project; including existing information systems such as the NBB/PRTR Information System in their relevance with H2020/NAP Indicators. The Meeting is expected to complement the data submitted by the countries with deliberations related to the challenges faced during the data submission with the aim to further improve sustainable data submission to the NBB/PRTR Information system and SDI.

Agenda item 7: H2020 Assessment Outline: Links to the Evaluation on National Action Plans and Regional Plans Implementation

Working Documents: UNEP/MED WG.462/7

16. Under this agenda item, the Secretariat will provide comprehensive information on development principles and main elements of the H2020 Assessment Outline regarding industrial emissions focusing on data availability for assessing the progress on the ENI SEIS II Project and implementation of National Action Plans (NAPs) and regional plans under the Barcelona Convention. The Secretariat will present the main elements of the H2020 Assessment (UNEP/MED WG.462/7) underlining the need of data and information to complete the relevant chapters. The Meeting is expected to elaborate on the ways and means for maximizing synergies between the 4th Cycle of NBB update and H2020/NAP Industrial emission cluster indicators and their linkages evaluation of National Action Plans (NAPs) and Regional Plans implementation, as well as the possible interlinkages and complementarities with ongoing main assessments in the MAP System such as the State of Environment Development Report.

Agenda item 8: Any Other Business

17. Under this Agenda item, the Meeting participants will be invited to raise and discuss other matters that may require attention, as agreed during the adoption of the agenda.

Agenda item 9: Conclusions and Recommendations

18. The Meeting participants will be invited to review and adopt the draft conclusions and recommendations that will result from the discussions as prepared by the Rapporteur.

Agenda item 10: Closure of the Meeting

19. The President is expected to close the Meeting at 17:30 on Wednesday, 20 March 2019.

PROPOSED TIMETABLE

Tuesday, 19 March 2019		
09:00 – 09:30	Registration	
09:30 – 09:45	Agenda item 1: Opening of the Meeting	
09:45– 10:00	Agenda item 2: Organizational Matters	UNEP/MED WG.462/1 UNEP/MED WG.462/2 UNEP/MED WG.462/Inf.1
10:00 – 11:30	Agenda item 3: Template on PRTR Regulation	UNEP/MED WG.462/3 UNEP/MED WG.462/Inf.4
11:30-12:30	Agenda item 4: Practical Implementation Guidelines on PRTR National experience regarding PRTR reporting.	UNEP/MED WG.462/4
12:30 – 14:30	Lunch break	
14:30-16:15	Agenda item 5: Methodology for Developing and Applying National Emission Factors National experiences regarding data call for 4 th Cycle of NBB Update and H2020 indicators data flow and spatial collection under ENI SEIS II South Project	UNEP/MED WG.462/5
16:15-17:30	Agenda item 5: (<i>continued</i>)	UNEP/MED WG.462/5
Thursday, 20 March 2019		
09:30 – 12:30	Agenda item 6: Regional Tools for Data Collection: Manual for NBB/PRTR Infosystem and Manual for InfoMAPNode; Training on NBB and PRTR Data collection and upload	UNEP/MED WG.462/6
12:30 – 14:30	<i>Lunch break</i>	
12:30 – 14:30	Agenda item 7: H2020 Assessment Outline: Links to the Evaluation on National Action Plans and Regional Plans Implementation	UNEP/MED WG.462/7
14:30-15:00	Agenda item 8: Any Other Business	
15.00-17.30	Agenda item 9: Conclusions and Recommendations	
17.30	Agenda item 10: Closure of the Meeting	