e-Learning Platform of the United Nations Statistics Division How do I register for a course?

To register for a course please follow the steps below. Please contact us at <u>seea@un.org</u> if you have any questions.

Registering for the e-learning platform

1. Please go to the website of the platform: <u>https://elearning-cms.unstats.un.org/</u>



2. Click on the "Register new account" button in the upper right-hand corner.



3. Fill out the relevant information in the registration form; items with an asterisk (*) are mandatory.

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4. Click "Register" at the bottom of the form once you have filled out the registration form.

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	Usemame	The username must be unique. You can use the username to top in
	Emai	The email address mult be unique. You can use the email address to log in.
	Passwort	Must have at least 3 characters
	Confirm password	
		A Register
		Alter to prove an account? Sign-in now

5. Your account has been registered on our system. The activation email has been sent. Please check your email to confirm your account registration. Click on the link to confirm your account.



6. You are now a registered member of the e-learning platform! You will receive an email confirming your registration. Directions on how to enroll in a course follow below.

Enrolling in a course

1. After registering for the platform, you can enroll in a course. In not already logged in, please do so using the username and password created while registering for the e-learning platform by going to <u>https://elearning-cms.unstats.un.org/</u> and clicking in the "Sign in" button.



2. Click on the "Courses" button; and then click "all courses" from the drop-down menu



3. Click the "Enroll" button of the one course you would like to take.



4. Wait for confirmation of your enrolment; please allow up to 24 hours for your enrolment to be approved.



- 5. You will receive an email once your enrolment has been approved. Once you have been enrolled in the selected course, you can view the course modules.
 - Your UNSD e-Learning course enrollment has been approved

 DESA No Reply <DESA-noreply@un.org> To Sokol Test
 Dear Sokol, Thank you for registering to take part in System of Environmental Economic Accounting (SEEA) training. Your enrollment has been approved by the instructor. If you have any questions in the meantime, please do not hesitate to contact us at seea@un.org. We look forward to your participation, UN Statistics Division

Click to Reply, Reply All or Forward

6. Your status for the course will be updated to "Enrolled"



Accessing the course environment

- 1. Once you are enrolled in the course please log into the platform to explore the modules of your course. You can login by visiting <u>https://elearning-cms.unstats.un.org/</u>
- 2. You should now view your "My Learning" page; if not, please click "My learning" button in the upper righthand corner.



3. Click on the "Start" button for you course; if you have already started the course, please click "Resume" button



4. Click the "Launch" button of the module you would like to visit. We would suggest that you start with module 1. Please note that the "download" button might not work properly.

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Course Progress Sum	mary	19		
Course Progress	Enrolled	Passing Status	Pending Completion	
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Course Module	Announcements Abstract			
1. Introduction to SEEA Required Web-based	Not Altempted			
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5. As a last step, a new window will come up with the module; please go through the various slides within each module.

